CITY OF SIDNEY, OHIO

DEPARTMENT OF ENGINEERING

RIGHT-OF-WAY PERMIT

No. _____

Purpose: ☐ Curb Cut ☐ Driveway ☐ Sidewalk ☐ Right of Way ☐ I&I ☐ Other _____

☐ Excavation (provide description of excavation) _____

Size of Opening (Width x Depth x Length), if applicable _____ x _____ x _____

Applicant's Name: _____

Applicant Address: _____ Phone _____

Contractor doing work (if different than Applicant): _____ Phone _____

Contractor Address: _____

Address/Location of work: _____

Abutting Property Numbers: _____

☐ Contractor Registered
☐ Sewer Builder License
Bond #

Starting Date _____ Completion Date _____

The undersigned Applicant agrees that if granted a permit to make said occupation and/or excavation, the Applicant will comply with all the requirements and conditions of said permit and of all rules, regulations, and ordinances governing the same. Applicant also agrees to maintain sufficient barricades, warning signs, and lights until the work is 100% complete, including sidewalks, if necessary.

_____ _____
Applicant's Signature Date of Application

Plans submitted ☐ Yes ☐ No ☐ N/A Approved by: _____ Date _____

☐ Asphalt inspection by Street Dept. prior to paving. _____

☐ Obstacles anticipated within the right-of-way (i.e. steel plates) _____

The Applicant is hereby authorized to occupy and/or excavate in or under the above-named street at the location designated provided, however, all work is performed in accordance with the Applicant's plans, the City of Sidney's ordinances, specifications, and the following special conditions:

_____

_____

Or such special conditions as may be imposed during the performance of the authorized work.

Permit Number _____ _____
Public Works Director or Designee

GENERAL INSTRUCTIONS

1. A permit is required for all work and openings within the right-of-way including curb cuts and driveways.
2. A $10 permit fee is charged for curb cuts and driveways.
3. A set of plans showing work to be performed must accompany permit, if requested.
4. Work must commence within ten (10) days after permit is issued and be completed by expiration date shown on permit.
5. Disturbed sidewalks must be installed/repaired per City Engineering Standards within 30 days of completion of the project.
6. A $50 fee plus material and labor cost for the repair will be charged for applicant failing to properly repair a street cut to City standards.
7. A copy of the Ordinance, specifications, and regulations governing street openings can be obtained from the Engineering Dept. or City website at www.sidneyoh.com.

********** **Office Use Only** **********

Fee $_____ **Date Paid** _____ ☐ **Check No.** _____ ☐ **Cash**

Inspection Requested _____ **(date) Inspection ID #** _____

Inspection Performed _____ **(date) by** _____ **(Inspector)**

Revised 11-12-2020