



Vacant Property Exemption Request Form

Community Development
201 W. Poplar St.
Sidney OH, 45363
Ph. 937-498-8130

Address of vacant property: _____

Owner Name: _____ Telephone: _____

Owner Mailing Address: _____

Street

City

State

ZIP

E-mail address: _____

All vacant properties/buildings must register with the City of Sidney Community Development Department in accordance with the Vacant Property Registration Ordinance (A-2936). An exemption may be granted by the Community Development Department upon receiving a **completed** exemption form. Requests for exemption must be received within (15) business days of receiving notification to register. You are required to **provide all supporting documentation** to support your request for an exemption. (I.e., a building permit, or a listing agreement with a State of Ohio licensed real estate broker/firm).

You will be notified within 15 days whether or not your exemption has been granted. If it is **not** approved, you will be required to register within 30 days of denial of exemption. For more information on the Vacant Property Registration or for application forms please go to the Community Development webpage at <http://www.sidneyoh.com/Community-Services/index.asp>

Please select one of the following:

The Building is under active construction/renovation and has a valid building permit(s). The applicant understands that, at the time of initial inspection they will be exempt from registration until the expiration of the longest running, currently active, building permit. Documentation required.

Attach a copy of active building permit.

The building suffered fire damage or damage caused by extreme weather conditions. The applicant understands that they will be exempt from the registration requirement for a period of one hundred eighty (180) days after the date of the fire or extreme weather event.

Attach written request for exemption (may use next page) must include:

Date of fire or extreme weather incident

The names and addresses of owner or owners

Hazard insurance information

Statement of intent to repair and reoccupy, or demolish

