

**CITY OF SIDNEY, OHIO**  
**DEPARTMENT OF ENGINEERING**  
**RIGHT OF WAY PERMIT**

No. \_\_\_\_\_

Purpose:  Curb Cut     Driveway     Right of Way     Other \_\_\_\_\_

Excavation (provide description of excavation) \_\_\_\_\_

Size of Opening (Width x Depth x Length), if applicable \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant Address \_\_\_\_\_ Phone \_\_\_\_\_

Contractor doing work (if different than Applicant): \_\_\_\_\_ Phone \_\_\_\_\_

Contractor Address: \_\_\_\_\_

<input type="checkbox"/> Contractor Registered
<input type="checkbox"/> Sewer Builder License
Bond # _____

Address/Location of work: \_\_\_\_\_

Abutting Property Numbers: \_\_\_\_\_

Starting Date \_\_\_\_\_ Completion Date \_\_\_\_\_

The undersigned agrees that if granted a permit to make said occupation and/or excavation, he or she will comply with all the requirements and conditions of said permit and of all rules, regulations, and ordinances governing the same. Applicant also agrees to maintain sufficient barricades, warning signs, and lights during entire period that work is being done.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date of Application

Plans submitted  Yes  No  Approved by: \_\_\_\_\_ Date Application Approved \_\_\_\_\_

Asphalt inspection by Street Dept. prior to paving. \_\_\_\_\_

Obstacles anticipated within the right-of-way (i.e. steel plates) \_\_\_\_\_

The Applicant is hereby authorized to occupy and/or excavate in or under the above named street at the location designed; provided, however, all work is performed in accordance with the Applicant's plans, the City of Sidney's ordinances, specifications, and the following special conditions:

\_\_\_\_\_  
\_\_\_\_\_

Or such special conditions as may be imposed during the performance of the authorized work.

Permit Number \_\_\_\_\_

\_\_\_\_\_  
Engineering Manager

**GENERAL INSTRUCTIONS**

1. A permit is required for every opening.
2. A set of plans showing work to be performed must accompany permit if requested.
3. **A \$10.00 fee is required for all curb cuts and driveways.** If repairs by City crews are billed, a \$25.00 permit fee will be included for right-of-way & excavation.
4. Work must commence within ten (10) days after permit is issued. Work authorized must be completed by expiration date shown on permit.
5. A copy of the Ordinance, specifications, & regulations governing street openings can be obtained from the City Engineer.

*****Office Use Only*****			
Fee \$ _____	Date Paid _____	<input type="checkbox"/> Check No. _____	<input type="checkbox"/> Cash
Inspection Requested _____	(date) Inspection ID # _____		
Inspection Performed _____	(date) by _____	(Inspector)	

ORIGINAL to Applicant

YELLOW to Engineering