



CITY OF SIDNEY
www.sidneyoh.com

**APPLICATION FOR ZONING CERTIFICATE OF
OCCUPANCY**

I. General Information

Address of Occupancy _____

Name of Business _____

Name of Applicant _____

Address of Applicant _____

Telephone No. _____ Internet or Email Address _____

Name of Property Owner _____

Address of Owner _____

Telephone No. _____ Internet or Email Address _____

Contact Person _____ **Telephone No.** _____

II. Proposed Use of Property

This is a (please check one): _____ new use _____ change or addition to an existing use

Please briefly describe how the property will be used (i.e. an existing vacant building proposing 30,000 sq. ft. for electrical part warehousing, 5,000 sq ft. of retail sales area, 2,000 sq. ft. of office space and 30 off-street parking spaces):

Please briefly describe any proposed construction, structural changes to an existing building(s), or exterior improvements to the property (i.e. a new five unit - 20,000 sq. ft. office building with 100 off-street parking spaces):

Please continue on other side.

I hereby swear or affirm that the information and statements given on this application are true and correct to the best of my knowledge. I understand that if the information on this application is not correct or complete, the result may be the invalidation of this and all subsequent permits issued in conjunction with this Application for Zoning Certificate of Occupancy. Furthermore, the undersigned attests that no easement, covenant or deed restriction exists which legally prevents occupancy.

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY

County Parcel ID Nos. _____

Lot Nos. _____

Application is [] Approved [] Disapproved per Section _____

Site Plan Approval Required? Yes _____ No _____ Zoning Districts _____

Permit No. _____ Date Issued _____ Permit Fee Paid \$ _____

Remarks

Signature of Planning Director

Distribution: Taxation – Office Supervisor
 Fire Department- Deputy Chief
 Police Department - Chief
 Utility Billing – Office Supervisor
 Building Inspection - Secretary